



Hardship Application Instructions

June 2023

Parents of students currently enrolled and new students will log on to their active parent portal account to begin the Hardship Application process. **This option is for parents who want to apply for hardship and already have a Parent Portal account.**

***The Hardship Application is only available on Parent Portal, it is not available on the Leon County School's Focus Community App.*

<https://leon.focusschoolsoftware.com/focus/index.php?skipSAML>



- 1) **Log in** to your active Parent Portal account.
- 2) **CLICK** on the **Forms** menu and click Hardship Application 2023.
- 3) The Hardship Application will appear.

****Please edit the Title at the top to your Child's name with current date.**

Child's Name Current Date 00/00/2023

Start New Draft

or Save Draft

or Submit Request